

WEDDING AND EVENT PLANNER CHARGES

Silver Package

CHARGE: \$250.00

This package is meant for a couple, looking for a wedding overseer, who is going to ensure that your special day's programme tallies with your wishes.

This package will include, wedding planner services on the wedding day for a Maximum of 8 hours.

The wedding planner will assist you in getting ready, making sure that everyone is following your timeline and that employed service providers are on time and honouring their contracts as per agreement.

It is also the duty of the wedding planner on this package to help with setting up for your event or helping service providers do so.

You are free to ask unlimited questions via email and telephone.

Payment for the package is to be done in full at the time of contract signing.

Gold package

CHARGE: \$450.00

This package is for clients that may have completed part of their planning and need less help. This package allows a hands on role in planning with our competent professional assistance to guide the client.

The gold planning package includes:

- ❖ Initial consultation with the bride and groom.
- ❖ Unlimited phone and email availability during business hours (9:00am to 4:30pm)
- ❖ At least two planning meetings between clients and planner
- ❖ Prepare a bride and groom timelines and checklists
- ❖ email reminders first of the month of what needs to be done that month
- ❖ Assist with selecting a colour scheme, theme and style of the wedding
- ❖ One visit to site of wedding reception to go over set up
- ❖ Provide a list of preferred service providers as needed for the bride to set appointments with that is:
 - Baker
 - Caterer
 - Florist
 - Musicians
 - Photographer
 - Venue
 - Videographer
 - Wedding attire
 - Transportation

Choosing this package also entails receiving up to 10 hours of consultation regarding your planning, help with service providers/ event vendors, review of service providers' contracts and confirmation of service providers a fortnight (2 weeks) before the event, assistance in developing the wedding day programme, one visit to your ceremony and reception venues prior to your wedding day (travel charges may apply) You will be able to ask unlimited questions via email and telephone, receive a free wedding planner binder with tip sheets, questions for service providers, timeline guides and pockets for your contracts, pictures and other important information. A deposit is due when the contract is signed and the balance due 4 weeks before the wedding.

Platinum package

CHARGE: 10% of the client's total wedding or event costs

Ultimate all inclusive package, for clients who want guidance from start to finish. This package covers all the details that go into making a wedding or event memorable and includes the following:

- ❖ Initial consultation with the bride and groom / client
- ❖ Unlimited phone and email availability during business hours (9:00am - 4:30pm)
- ❖ At least three planning meetings between clients and planner
- ❖ Help to prepare and understand a budget
- ❖ Prepare a schedule / timeline and checklists
- ❖ Assist with site tours, selection and booking of reception venues
- ❖ Assist with selecting a colour scheme, theme and style of the wedding
- ❖ Assist with selection of wedding or event attire and accessories, accompaniments to fittings if desired
- ❖ Help with finding, negotiating and booking suitable service providers. We will schedule appointments and accompany clients to up to three meetings per service provider category
 - Baker
 - Caterer
 - Florist
 - Musicians / event entertainment
 - Photographer
 - Videographer
 - Venue
 - Wedding / event attire
 - Transportation
- ❖ Coordinate with service providers to ensure services / products are provided in a timely manner
- ❖ Ongoing updates with clients about service providers' services
- ❖ Assist with the choosing of invitations
- ❖ Assistance with tracking the RSVPs and who will be attending
- ❖ Ceremony planning in the case of a wedding or anniversary

- ❖ Preparation of itineraries to be provided to service providers
- ❖ Final walk through with client at selected sites, a month before the wedding
- ❖ Final timelines prepared a month prior to the wedding as well as final consultation with service providers
- ❖ Final meeting covering all details with the client a month and a week prior to the wedding and this will include:
 - Ceremony processional and recessional planning and placement
 - Preparation of rehearsal and wedding day itinerary and a timeline to be provided to client and service providers.
 - Final walk through with client at selected sites on the month of the wedding and this meeting should include the florist.
 - Collection of wedding items to be set up on wedding day, such as programs, seating cards, table numbers etc.

The wedding planner will also attend and run your wedding rehearsal and be there

on your wedding day for a maximum of 10 hours and this will include assisting other service providers in setting and tearing up the venue. The wedding planner will also provide a complete wedding day emergency kit, personal management of the wedding day itinerary, service providers and you.

A deposit will be due at the contract signing and the remaining balance due a month (4 weeks) prior to the wedding.

Service Providers list package

CHARGE: \$20.00

This package is for couples who only require recommendations on service providers, so that they directly liaise with them on their own, setting up appointments and negotiating on charges quoted, without the help of the wedding planner. The wedding planner only recommends service providers who are reputable and competent. Your budget per service provider category is taken into consideration.

NB

A consultation fee of USD\$20.00 is requested for the above packages

PERIPHERAL SERVICES

EVENTS DÉCOR

PLATINUM PACKAGE

CHARGE: \$30.00 Per 10 seater table/ Bridal table décor \$150.00 / Wall Drapings \$200.00/ Hall or tent lining \$200.00

All inclusive fantasy décor package comprising of the following:

- ❖ Complete guest table décor, with triple centre piece holders (extra large mirror, box mirror and chandeliers), fresh flower arrangements, mirror under-plates, triple mirror glassware holders, triple glassware that is, champagne, water and wine glasses complemented with required table and chair linen plus guest table accessories.
- ❖ Complete wall drapings
- ❖ Aisle stands with flower arrangements
- ❖ Red or white aisle carpet / runner
- ❖ Hall or tent lining with chandelier
- ❖ Complete bridal table décor
- ❖ Bridal couch
- ❖ Decorative fairy lights
- ❖ Cake, gifts and entertainment tables décor

GOLD PACKAGE

CHARGE: \$25.00 per 10 seater table / Bridal table décor \$150.00 /Wall Drapings \$150.00 /Hall or tent lining \$200.00

A package designed for the couple / clients who require simple but elegant event décor.

This package includes the following:

- ❖ Complete guest table décor with double centre piece holders, artificial flowers, double glassware that is, water and wine glasses, double mirror glassware holders, glass under-plates plus guest table accessories.
- ❖ Complete bridal table décor
- ❖ Complete wall or tent sides drapings
- ❖ Hall or tent lining with chandelier
- ❖ Cake, gifts and entertainment table décor
- ❖ Aisle runner and stands
- ❖ Decorative fairy lights
- ❖ Bridal couch

SILVER PACKAGE

CHARGE: \$15.00 per 10 seater table/ Bridal table décor \$150.00 / Wall Drapings \$150.00 / Hall or tent lining, web design \$50.00

A package designed for the couple / clients with a strict budget but requiring a beautiful but reasonable wedding décor set up in terms of cost.

This package includes the following:

- ❖ Guest table décor with a centre piece holder, one glassware, that is, water glasses , one glassware holder , flower arrangements and under-plates plus guest table accessories.
- ❖ Complete bridal table décor
- ❖ Complete wall or tent sides Drapings
- ❖ Web design hall or tent lining
- ❖ Cake, gifts and entertainment table décor
- ❖ Decorative fairy lights

LILY CASABLANCA MEALS

SILVER PLUS PACKAGE (inclusive of commodities / Ingredients)

USD\$10.00 per person

Meal comprises of the following

WELCOME BEVERAGES ONLY PLUS A MAIN MEAL COMPRISING OF:

- ❖ 2 meat dishes
- ❖ 2 starch dishes
- ❖ 2 salads
- ❖ 1 side vegetable
- ❖ 1 dessert

GOLD PLUS PACKAGE (inclusive of commodities / ingredients)

USD\$12.00 per person

Meal comprises of the following:

WELCOME BEVERAGES ONLY PLUS A MAIN MEAL COMPRISING OF:

- ❖ 2 meat dishes
- ❖ 2 starch dishes
- ❖ 2 salads
- ❖ 2 side vegetables
- ❖ 2 desserts

PLATINUM PLUS PACKAGE MEAL (inclusive of commodities / ingredients)

USD\$14.00 per person

Meal comprises of the following:

WELCOME BEVERAGES AND SNACKS PLUS A MAIN MEAL COMPRISING OF:

- ❖ 3 meat dishes
- ❖ 3 starch dishes
- ❖ 3 salads
- ❖ 2 side vegetables

- ❖ 3 desserts

CATERING CHARGES EXCLUDING COMMODITIES / INGREDIENTS

SILVER PACKAGE MEAL

US\$2.50 per person

Meal comprises of:

- ❖ 2 meat dishes
- ❖ 2 salads
- ❖ 2 starches
- ❖ 1 side vegetable

GOLD PACKAGE MEAL

US\$3.00 per person

Meal comprises of:

- ❖ 2 meat dishes
- ❖ 2 starches
- ❖ 2 salads
- ❖ 2 side vegetables
- ❖ **1 dessert**

PLATINUM PACKAGE MEAL

US\$3.50 per person

- ❖ 3 meat dishes
- ❖ 3 starches
- ❖ 3 salads
- ❖ 2 side vegetables
- ❖ **2 desserts**

NB

If welcome drinks and snacks are required, an added charge of \$1.50 is charged, such that the total charges will be \$4.00 , \$4.50 , \$5.00 for the silver, gold and platinum package meals respectively.

WEDDING CAKES

Our wedding cake prices are as follows:

- ❖ **Single extra large**
- ❖ US\$120.00
- ❖ **Single large**
- ❖ US\$100.00
- ❖ **Single medium**

- ❖ US\$80.00
- ❖ **Single small**
- ❖ US\$60.00
- ❖ **2 tier**
- ❖ US\$200.00
- ❖ **3 tier**
- ❖ US\$250.00
- ❖ **4 tier**
- ❖ US\$300.00
- ❖ **5 tier**
- ❖ US\$350.00
- ❖ **6 tier**
- ❖ US\$400.00
- ❖ **7 tier**
- ❖ US\$450.00
- ❖ **8 tier**
- ❖ US\$500.00
- ❖ **9 Tier**
- ❖ US\$650.00
- ❖ **10 tier**
- ❖ US\$700.00

FLOWER ARRANGEMENTS

Bridal bouquet fresh flower mixed

- ❖ US\$30.00

Fresh flower roses bouquet

- ❖ US\$30.00

Fresh lilies bouquet

- ❖ US\$35.00

Bridesmaids bouquet

- ❖ US\$10.00

Corsages

- ❖ US\$5.00

Artificial flower bouquets

- ❖ US\$20.00

Bridal car sprays

- ❖ US\$50.00

Bridal party car decorations

- ❖ **US\$30.00**

WEDDING COUTURE / ATTIRE

- ❖ Bridal gowns from US\$100.00 to hire
- ❖ Bridesmaids dresses from US\$50.00 to hire

- ❖ Mini brides dresses from US\$40.00 to hire

MOTHER IN LAWS ATTIRES

- ❖ Prices charged per order

MATRON OF HONOUR ATTIRES

- ❖ Prices charged per order

EVENT FURNITURE AND SUPPLIES

For our valued clients' convenience, we have the event supplies you need for your event, including event furniture, that is plastic chairs, Tiffany chairs, ghost chairs, wedding couches, trestle tables and round 10 seater tables. We also have, 100, 200, 500 and 300 seater tents

Our prices for the above are as follows:

- ❖ Garden chairs. \$0,50c
- ❖ Tiffany chairs. \$5,00
- ❖ Ghost chairs . \$5,00
- ❖ Wedding couches
 - Heart shaped. \$120,00
 - Two seater settee. \$80.00
 - Love couch. \$150.00
 - High back King and queen chairs. \$100.00
- ❖ Tents
 - 100 seater. \$100.00
 - 150 seater. \$110.00
 - 200 seater. \$200.00
 - 250 seater. \$210.00
 - 300 seater. \$350.00
 - 350 seater. \$350.00
 - 400 seater. \$450.00
 - 500 seater. \$450.00
- ❖ Tables
 - Trestle tables. \$5.00each
 - Round 10 seater tables. \$6.00each

WEDDING RINGS AND JEWELLERY

- Men's single bands.
from \$100.00
- Men's designer bands
from \$150,00
- Ladies 2 piece wedding rings
from \$300,00
- Ladies 3 piece wedding rings
from \$420.00
- Ladies 5 piece wedding rings
From \$450.00

EVENTS STATIONERY

These comprise of:

- wedding and other event cards,
- branded water bottles and mugs,
- table number tags,
- reserved table tags,
- wedding and events programmes,
- cake boxes
- menu cards.

ALTERNATIVELY GIVE US A FULL DESCRIPTION OF YOUR DESIRED EVENT STATIONERY DESIGN AND WE WILL QUOTE YOU AS PER YOUR REQUIRED SPECIFICATIONS.